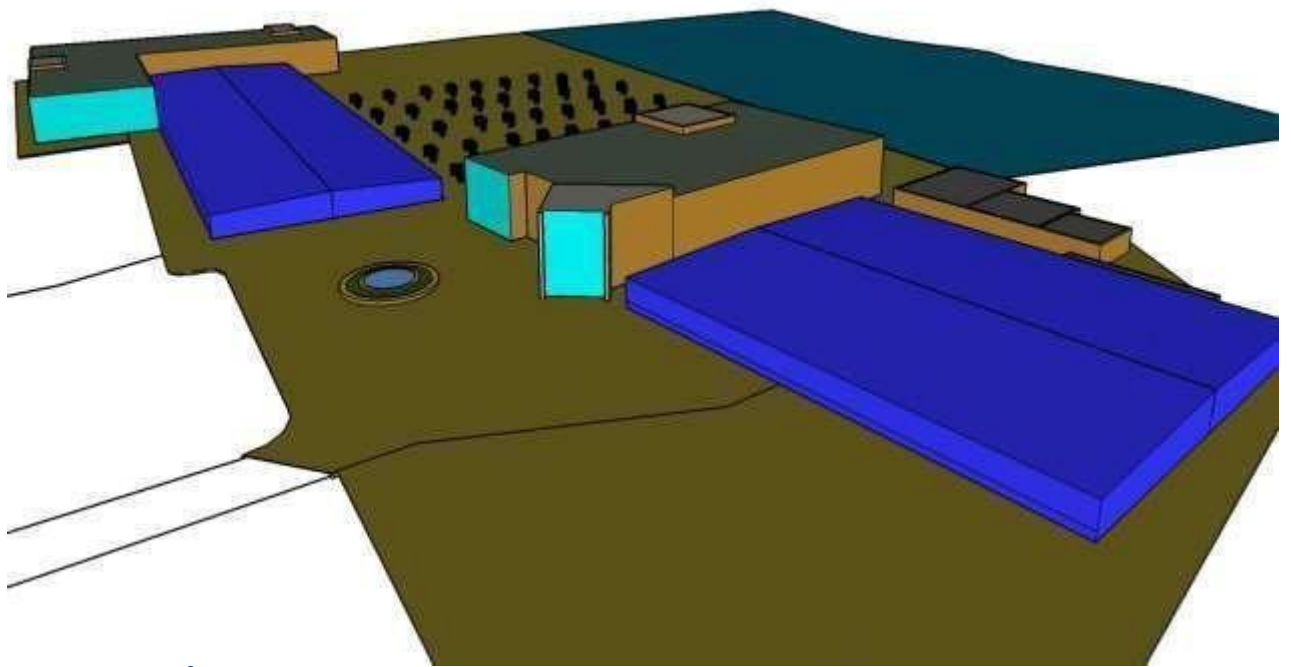


# FACTORY PROFILE



**EPOCH GARMENTS LTD.**

A CONCERN COMPANY OF ENVOY GROUP



**ENVOY GROUP**

RECIPE OF A WINNING COMBINATION

## **GENERAL INFORMATION**

**Address** : Dholadia Bazar, Vawal Rajabari-1742, Sreepur, Gazipur.

**GPS Coordinates** : (DMS) 24°06'00.2"N 90°28'18.9"E

**Established** : In the year 25<sup>th</sup> March, 1991

**Head Office** : Envoy Tower,  
18/E, Lake Circus, Kalabagan, West Panthapath,  
Dhaka - 1205, Bangladesh.

## **BUSINESS CONTACT:**



**Own Sourcing International**  
**House # 1020 ( 2nd Floor) | Road # 09 | Avenue # 09 |**  
**Mirpur DOHS | Dhaka-1216 | Bangladesh.**

**Contact Person:**

*Md. Shahinur Rahman ( Shahin)*

*Managing Director*

*E-mail : shahin@own sourcingint.com*

*Mobile : +88 01726 339903 | +88 01339 656895*

*Telephone : +88 0244 806631 – 2*

*Website : www.own sourcingint.com*

## **PRODUCT SPECIALIZED**

### **Woven, Bottoms and Tops**

Men's / Ladies / Kids /Babies)

**Audit & certification:** BSCI, SMETA, RSC /ACCORD, OEKO-TEX, GOTS, GRS, OCS, CT-PAT, HIGG-FEM.

**Buyers :**

SANMAR, WWG, BELK, AVON, SEARS K-MART, NEXT, CAREEFOUR, CENCOSUD, DOMGYI,



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## ABOUT ENVOY GROUP

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**E**stablished in 1984 Envoy Group has expanded gradually over the past three decades and built a remarkable distinction as an exporting giant in this part of world. Diversification and quest for specialization has made the group a true leader in the face of global competition. It is a diversified conglomerate with primary focus on ready-made garments manufacturing.

The introduction of garments factory in 1984 marked the beginning of today's Apparel Division, the largest and fastest growing division of Envoy Group.

The apparel division comprises of 15 garment factories.

### **Apparel Units:**

- ⊖ Envoy Garments Ltd.
- ⊖ Nadia Garments Ltd.
- ⊖ Envoy Design Ltd.
- ⊖ Astras Garments Ltd.
- ⊖ Regal Garments Ltd.
- ⊖ Armour Garments Ltd.
- ⊖ Supreme Apparels Ltd.
- ⊖ Epoch Garments Ltd.
- ⊖ Pastel Apparels Ltd.
- ⊖ Olio Apparels Ltd.
- ⊖ Dornik Apparels Ltd.
- ⊖ Fontina Garments Ltd.
- ⊖ Manta Apparels Ltd.
- ⊖ Envoy Fashions Ltd.
- ⊖ Texas Dresses Ltd.

Upholding a customer centered perspective, Envoy group puts highest emphasis on quality and credibility. A group of highly dedicated professionals are constantly working to ensure best support to the valuable clients.

Working with private entrepreneurs, Envoy Group has earned unrivaled success in the field of ready-made garments, textiles, local and international trading, freight forwarding, information technology, banking automation, aqua-culture, healthcare etc.

The government of Bangladesh has honored ***“ENVOY GROUP”*** by awarding the prestigious ***“PRESIDENT’S EXPORT TROPHY”*** and the ***“NATIONAL EXPORT TROPHY”*** For outstanding performance in exporting ready-made garments. The total company investment to date is approximately 60 million US dollars and annual turnover is approximately 80 million US dollars.

### **MEET THE OWNERS**



**Mrs. Sharmin  
Salam  
Chairman**



**Abdus Salam  
Murshedy  
Managing Director**

## INTRODUCTION

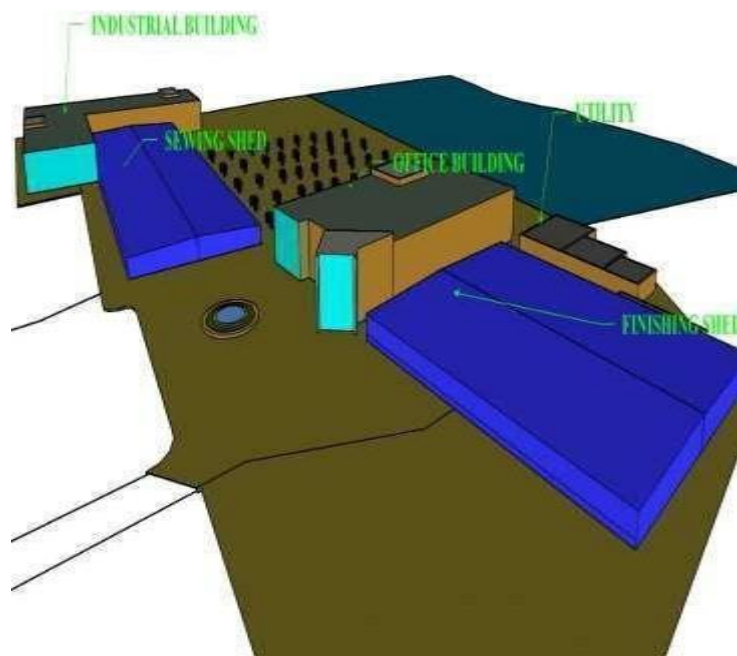
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**Epoch Garments Ltd.** is an ecofriendly Bangladeshi Readymade Garments manufacturing Company established in 1991 and will be managed by a team of skilled professionals. It is a sister concern of **ENVOY GROUP**, a diversified company with primary focus on ready-made garments and textile manufacturing. **EPOCH** been working in the garments industry since last Three decades. Previously it was located in 54, Shantinagar, Dhaka which was in a rental premise. But now we are producing our products in our own new factory in an ecofriendly environment located in Dholadia Bazar, Vawal Rajabari-1742, Sreepur, Gazipur, Bangladesh From 2019.

Our entire production is proudly made in Bangladesh. Because of our expertise in manufacturing, we produce garments for various international brands all over the world and support them in developing their collections.

**Epoch Garments Ltd.** Is always looking to improve the environment from which it has blossomed, providing fair trade

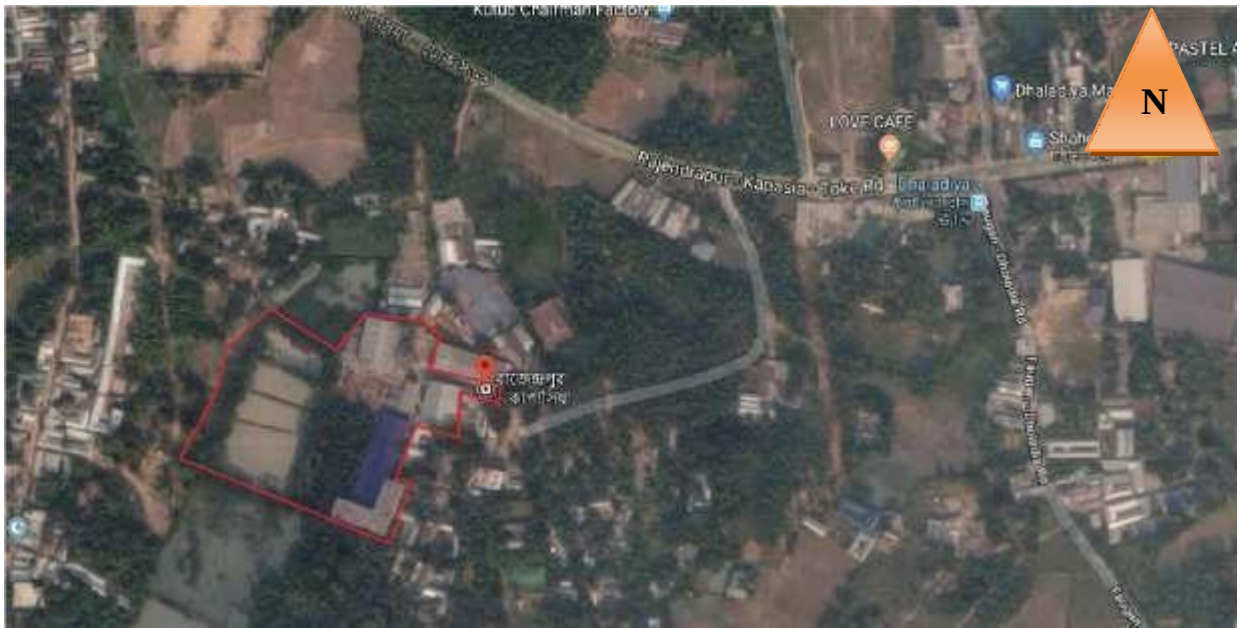
Working opportunities for locals and helping Bangladesh's natural eco system. On a micro level, we are committed to using as few chemicals and as little packaging as possible while ensuring our workers can practice their craft in excellent conditions in near future. We also look at the whole picture by only coordinating with suppliers who strongly abide by fair-trade standards and sustainable development.



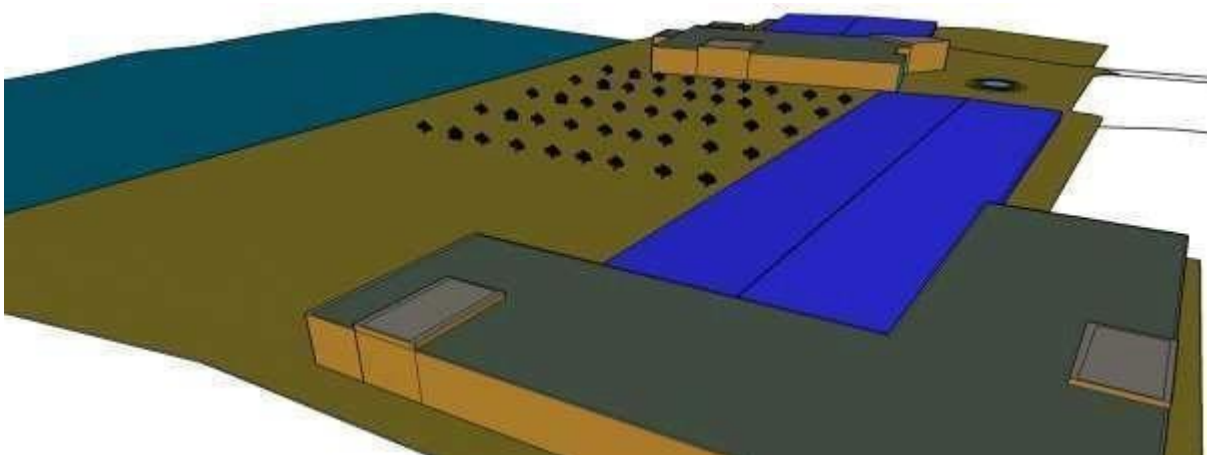
## GEOGRAPHIC LOCATION

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The project is located at Dholadia Bazar, Vawal Rajabari-1742, Sreepur, Gazipur which is located 55-kilometer North from the capital Dhaka city. The communication system of the project from all part of the country is outstanding. The availability of skilled labor, Transport & communication, power and water supply, security, availability of raw materials and climate has made the place best to be chosen.



GPS Coordinate of Factory: Latitude 24.100055°, Longitude 90.471930°



**3-Dimensional View of Epoch Garments Limited**

## PRESENT PROJECT STATUS

There are four different structures and an ancillary structure at the factory premise. Among them two are steel structure shed, two are four storied RCC building and an ancillary pre-engineering building.

### Production Shed

| Building Type                                                                                                                                                                                                     | Area                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>✓ Pre-Engineering Shed</li><li>✓ Pre-Fabricated Steel Arch Roof</li><li>✓ Rafter Supported Over Steel Column</li><li>✓ Foundation Type is Isolated Column Footing</li></ul> | <ul style="list-style-type: none"><li>✓ Total Floor Area 12,625 Square feet</li></ul> |

### Finishing Shed

| Building Type                                                                                                                                                                                                       | Area                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>✓ Pre- Engineering Shed</li><li>✓ Pre- Fabricated Steel Arch Roof</li><li>✓ Rafter Supported Over Steel Column</li><li>✓ Foundation Type is Isolated Column Footing</li></ul> | <ul style="list-style-type: none"><li>✓ Total Floor Area 8,000 Square feet</li><li>✓ Adequate Male &amp; Female Toilet</li></ul> |

### Four Storied L-Shaped Industrial Building

| Building Type                                                                                                                          | Area                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>✓ RCC Beam Column Frame Structure</li><li>✓ Foundation Type is Isolated Column Footing</li></ul> | <ul style="list-style-type: none"><li>✓ Total Floor Area 32,908 Square feet</li><li>✓ Adequate Male &amp; Female Toilet</li></ul> |

### Four Storied Office Building

| Building Type                                                                                                                          | Area                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>✓ RCC Beam Column Frame Structure</li><li>✓ Foundation Type is Isolated Column Footing</li></ul> | <ul style="list-style-type: none"><li>✓ Total Floor Area 30,108 Square feet</li></ul> |



**Ancillary Structure (Transformer, Boiler & Generator Room)**

| Building Type                                                                     | Area                                 |
|-----------------------------------------------------------------------------------|--------------------------------------|
| ✓ RCC Beam Column Frame Structure<br>✓ Foundation Type is Isolated Column Footing | ✓ Total Floor Area 1,270 Square feet |

**LIST OF MACHINES**

| SL. NO | DESCRIPTION                    | QTY. |
|--------|--------------------------------|------|
| 1      | PLANEMACHINE                   | 407  |
| 2      | TWONEEDLE MACHINES             | 63   |
| 3      | TWONEEDLE CHAINSTITCH MACHINES | 10   |
| 4      | EYELETHOLE (USA)               | 8    |
| 5      | BARTACK(BROTHER)               | 33   |
| 6      | OVERLOCK (BROTHER, 5 Thread)   | 90   |
| 7      | KANSAISPECIAL                  | 30   |
| 8      | BUTTONSTITCH(BROTHER)          | 12   |
| 9      | BUTTONHOLE (BROTHER)           | 14   |
| 10     | CUTTING K. M. (8" & 10") (4+2) | 9    |
| 11     | SNAPBUTTON,(China-4)           | 24   |
| 12     | THREADRECON                    | 2    |
| 13     | BOILER                         | 1    |
| 14     | FUSINGMACHINE (HASIMA)         | 2    |
| 15     | FABRIC CHECKING MACHINE        | 1    |
| 16     | VACCUMETABLE                   | 32   |
| 17     | VELCROATTATCH                  | 7    |
| 18     | BLINDSTITCH                    | 3    |
| 19     | FLADLOCK (Loop Making)         | 4    |
| 20     | FEED OF THE ARM                | 39   |
| 21     | PULLTESTMACHINE                | 1    |
| 22     | NEEDLEDETECTOR                 | 2    |
| 23     | SHADELSTITCH                   | 2    |
| 24     | FALASHER                       | 6    |
| 25     | ZIGZAG                         | 1    |
| 26     | THREADSUCKING                  | 3    |
|        | TOTAL                          | 802  |



## CURRENT CAPACITY

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At present **EPOCH GARMENTS Ltd.** is completely prepared to take part in the race of garments production. Currently Epoch is fully prepared to take order from the buyers and having a capacity

- ✚ To accommodate approximately 1350 employees.
- ✚ Among them 1240 are workers and the remaining will be the office staffs.
- ✚ There are 11 lines which are ready to start on. Each line has the capacity to accommodate 60 sewing machines and providing adequate space for the workers to work in.
- ✚ Epoch is now ready to produce 4, 00,000 pieces of garments per month.

## OUR COMPLIANCE

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Since the very beginning ENVOY has always given emphasize on worker welfare and maintaining a friendly and risk-free working environment. ENVOY is continuing the same practice at Epoch Garments Ltd. Before starting its production, EPOCH tries to fulfill all the safety requirements according to the guideline provided by the BNBC and buyers association (ACCORD, ALLIANCE).

### Structural Safety Aspect

For ensuring structural safety we have taken all necessary steps to meet all the requirements to ensure structural safety. To ensure structural safety

### Design Drawings

- ✚ We have rechecked the Building Design
- ✚ We have update As- built Architectural Design drawing
- ✚ We have update Structural Design Drawing

### Testing & Check List

- ✚ We conduct on site soil test and prepared a soil test report
- ✚ We are maintaining building maintenance check list to ensure structural safety.

### Electrical Safety Aspect

Electrical hazards can cause burns, shocks and electrocution (death) that's why we have taken all required steps to ensure electrical safety. To ensure Electrical safety

### Design Drawings

- ✚ We have designed single line diagram according to BNBC standards and already implemented it.
- ✚ We have designed electrical layout diagram as per code, guideline and specifications.
- ✚ We have completed our Lightning Protection system as per BNBC code.
- ✚ We have completed the Earthing layout design.

### Testing & Check List

- ✚ We conduct earth test, insulation test and thermal test time to time.
- ✚ We are maintaining checklist so that all electrical safety measures are ensured.
- ✚ We have trained electricians to carry out all electrical installation and maintenance work.

### Utility Capacity

- ✚ Diesel Generator Capacity is 550 KVA & 220 KVA.
- ✚ Transformer Capacity is 630 KVA
- ✚ Boiler Capacity is 500 kg

### Fire Safety Aspect

Fire safety is the set of practices intended to reduce the destruction caused by fire. Fire safety measures include those that are intended to prevent ignition of an uncontrolled fire, and those that are used to limit the development and effects of a fire after it starts. To ensure fire safety

- ✚ We have selected the locations which need fire separation. According to meet the requirement we have installed fire doors in those areas.
- ✚ We have placed 179 fire extinguishers at different location of the project. Among them 32 nos. of CO2, 03 nos. of foam and the remaining are ABC extinguishers.
- ✚ We are maintaining checklist to ensure overall fire safety.
- ✚ We have water reservoir that is well enough to meet our requirement.
- ✚ We have also PA system

## Common Service and Facilities

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 Central Store

 Central Cutting Section

 Sample Section

 Dining Hall

 Jhute Godown

 Canteen

 Work shop

 Day Care

 Generator Room

 Medical Centre

## Some Practices of Compliance





## Pictures of Existing Infrastructure





